

**DIVISION OF BUSINESS
DIVISION MEETING**

January 11, 2006

TIME AND PLACE OF MEETING

The meeting was held in room 2N2 at Oklahoma City Community College on January 11, 2006 at 9:00 a.m.

THOSE IN ATTENDANCE:

Dr. Jim Schwark, Lisa Adkins, Gyanendra Baral, Dr. John Boyd, Myra Decker, Kayla Fessler, Larry Grummer, Jenean Jones, Dr. Marty Ludlum, V.J. Ramachandran, Joseph Ramsey, Rich Steere, Ron Summers, Gary Tucker, Anita Williams, Kristi Fields, Shirly Crosby, and Julie Young.

Dr. Schwark opened the meeting by welcoming faculty back from their break.

Dr. Schwark talked about spring enrollment saying that enrollment for the college as a whole was up 2.1%. He said that the Business Division had 2383 enrollments as of this morning, compared to the 2440 enrollments for last spring, and that the division had 2604 with the fast track, early, and mid semester classes included. He indicated that we have 27 sections full, 68 made, and 14 close to being made, with 10 or more enrolled.

Dr. Schwark reported that all tuition fee waivers were used for the spring semester.

Dr. Schwark said that packets for evaluations have been sent, and that he had to have them turned in by March 10th. He requested that he be given paperwork a day or two prior to scheduled meeting times. Faculty can see Lea Ann to set their meeting.

Dr. Schwark reminded faculty to turn syllabi and office hours into Kristi.

Dr. Schwark discussed our FY 07 Strategic Plan.

V.J. Ramachandran discussed the possibility of offering a 2 year program in China that we have sent forward for consideration.

Dr. Schwark commended faculty for their department meetings, and added that over one third of all grants came to our division.

Dr. Schwark encouraged faculty to share ideas that they have for economic development proposals saying that there is \$25,000.00 available for this purpose.

Dr. Schwark reminded faculty of the possible change from the "okccc" e-mail addresses to the "occc" e-mail addresses. He said that if the change was made that there would only be 6 months where the old e-mail addresses would be re-routed to the correct addresses.

Marty Ludlum spoke about a conference available to faculty. He said the conference will be held in Oklahoma City on March 1-4. Any interested faculty can find registration forms in the division office.

Dalynda Evans, Academic Counselor and International Programs Liaison from OU came and spoke about Oklahoma City Community College's students transferring to OU.